

Oxspring Parish Council
Clerk: Mrs S Tolson
43 Nether Royd View, Silkstone Common, S75 4QQ
Tel: 01226 792657. E-mail: clerk@oxspring-parish.com

Dear Councillor

8th April 2026

You are summoned to attend the next meeting of Oxspring Parish Council, to be held on **MONDAY 13 April 2026** at 7.15pm in St Aidans Church Hall.



(CLERK)

*There will be a public session within the meeting and this will commence at 7.15pm.
(Members of the public will adhere to the rules set by the council for this session)*

A G E N D A

1. Reminder by the Chair of the Council's expectations for the audio or visual recording of this meeting
2.
 - 2.1 To receive apologies for absence and record these in the minutes
 - 2.2 To consider the approval of reasons for absence given by councillors
- 3a.
 - 3a.1 To receive, consider and decide upon any applications for dispensation
 - 3a.2 To receive any declarations of interest not already declared under the Council's Code of Conduct or a member's Register of Disclosable Pecuniary Interests
4. To confirm the minutes of meeting held on 9th March 2026, as a true and correct record
5. To receive information on the following ongoing issues and decide further action where necessary:
 - 5.1 Planning have confirmed that an enforcement notice is being issued requiring the decking to be removed at Little London. The issue re rubbish is also being dealt with. Re affordable homes, planning has confirmed that no more that 10 market value homes can be occupied until the affordable homes have been transferred to a registered provider. They will update the Parish Council in due course.
 - 5.2 The batteries have been replaced in the 20mph signs, and BMBC is now in the process of visiting all the signs in the borough to reset the scheduling times, it is expected to have been done in Oxspring before the end of March.
 - 5.3 The laurel trees planted alongside the fencing on Bower Hill has been followed up with BMBC streetworks, who have confirmed that they will contact the resident to request removal.
6. **Planning Matters** - to consider and decide upon the following planning applications:
 - 6.1 2026/0079 - Install of glass panels to first floor veranda area to rear of dwelling to create balcony. 6 Mount Pleasant, Sheffield Road, Oxspring, Sheffield, S36 8YW
 - 6.2 2026/0169 - Erection of single storey side extension with mono-pitch roof and associated external alterations including installation of new entrance gate to dwelling. 19 Brookfield, Oxspring, Sheffield, S36 8WG
7. To receive and note the following planning decision/information:
 - 7.1 2025/0930 - Variation of condition 2, in relation to application 2020/1387 "Residential development of 7no. dwellings to allow for amendments to house type D – Under consideration
 - 7.2 2025/0797 - Demolition and re-build of existing house with associated work to boundary walls - Berry Well, Kirkwood Bridge Lane, Spring Vale, Sheffield, S36 6AX- under consideration
 - 7.3 2025/0946 - Erection of new storage shed for farm equipment, Willow Lane Farm, Oxspring Lane, Oxspring – **approved**

8. **Matters requested by councillors:**

- 8.1 To discuss hanging baskets.
- 8.2 To receive a report on the Community Allotment & Orchard.
- 8.3 To receive a report from the Titivators & discuss new equipment.
- 8.4 To consider the latest play area inspection report.
- 8.5 To discuss any allotment issues.
- 8.6 To update tree works.
- 8.7 To discuss PC grant opportunity.
- 8.8 To discuss the bench repair at Castle Dam.
- 8.9 To discuss Japanese Knotweed works by Cllr Grattan-Rayson.
- 8.10 To note SID readings.
- 8.11 New website progress – accessibility requirements.
- 8.12 Maintenance of seats belonging to the Parish Council.

9. To receive and consider for decision any recommendations from the Council's Committees:

- 9.1 None

10. **Financial matters:**

- 10.1 To receive and note current bank balances as at 31 March 2026
 HSBC Current Account - £5,154.93
 HSBC Savings Account- £4,502.77
 Money Market Account - £14,000.00

- 10.2 To receive and note a bank reconciliation to 31 March 2026 (enclosed at end of agenda)

- 10.3 To receive an earmarked fund report to 31 March 2026 (enclosed at end of agenda)

- 10.4 To receive a Budget report to 31 March 2026 (enclosed at end of agenda)

- 10.5 To approve the following accounts for payment (all payments since the last meeting):

<u>Payments</u>				
Date	Ref	Name	Description	Gross amount
Current Account				
13/04/26	1	Tim Rivett Consulting Ltd	Website	301.06
13/04/26	2	Amazon	Paper Shredder	69.99
13/04/26	3	S Tolson	Clerk working fr Home expenses	8.32
13/04/26	4	YLCA	Membership subscription 2026/27	485.00
13/04/26	5	Garden Style	Ground Maintenance Field	300.00
13/04/26	6	We Flourish	Hanging Basket deposit	1322.51
				2486.88
Deposit Account				
None				
				0.00
<u>Receipts</u>				
Date	Ref	Name	Description	Amount
Current Account				
13/04/2026	cr	OUFC	Pitch maintenance contribution	210.00
01/04/2026	cr	Cadent Gas	peppercorn rent gas governor	5.00
01/04/2026	cr	BMBC	Precept	25494.00
01/04/2026	cr	BMBC	Precept LCT Grant	1406.00
				27115.00
Deposit Account				
None				
				0.00
<u>Transfers</u>				
Date	Ref	Name	Description	Amount
none				

- 10.6 To note the following payments previously authorised:
 10.5.1 Clerk's salary (April 2026) and HMRC paye.
 10.7 To receive a report on earmarked funds. (Enclosed at end of agenda)

11. Correspondence received:

To receive information on the following new correspondence and decide further action where necessary:

- 11.1 Quote received from BMBC for ground maintenance for Anthills.
 11.2 Complaint from residents at the Paddock housing site re unfinished works, requesting support with BMBC Planning Enforcement.
 11.3 Updated NALC guidance re holding funds on behalf of a Community group.
 11.4 Election update. 1 vacancy from May. Declarations of Interest required.

12. To receive items to report from Councillors

13. To notify the clerk of matters for inclusion on the agenda of the next meeting

14. Employment matters:

14.1 The Clerks appraisal is taking place in April.

15. To confirm the date of the next meeting as Monday 11 May 2026.

Bank Reconciliation as at 31/3/2026		
		£
<u>Balance per bank statements</u>		
Current Account		5,154.93
Deposit Account		4,502.77
Money Market Account		14,000.00
		23,657.70
Less Uncleared cheques:		-
Add: uncleared receipts:		-
Adjusted bank balance:		23,657.70
balance per Cashbook		23,657.70
Variance		-

Current Earmarked Funds	Bal Apr 25	Yr to Date Receipts	Yr to Date Spend	Transfers	Bal c/f
Play area new equipment	946.71				946.71
Community allotment	161.16				161.16
Titivator Group	1147.74		-545.97		601.77
Playingfield	5940.00	500.00			6440.00
Sports Pavillion	2331.46				2331.46
Roughbitchworth Excavation	220.73	3500.00	-3712.03		8.70
BMBC grant for gardens maintenance	662.40		-662.40		0.00
Total	11410.20	4000.00	-4920.40	0.00	10489.80
General Fund	11590.12	32577.33	-30999.55		13167.90
Total Funds	23000.32	36577.33	-35919.95	0.00	23657.70

Oxspring Parish Council

Receipts & Payments Account 2025/26 Month ending March 26

Total
Funds
£

Receipts:

Precept	24370.00
Precept LCT Grant	1070.00
Grants	3500.00
Allotment Rent	1322.00
Hanging Basket Sponsorship	2022.00
Donations	779.15
Bank Interest	694.56
Gas Governor Rent	5.00
VAT Recovered	2814.62

Total Receipts	<u>36577.33</u>
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Payments:

Grounds Maintenance	4980.18
Maintenance Other	1614.23
Playarea maintenance/equip	492.41
Playingfield Maintenance	748.48
Planters/baskets/Trees/Xmas Tree	5779.78
Playarea Inspections	483.00
Staff Costs	13078.76
Office/ postage/ Stationery	209.32
Subscriptions	802.99
Insurance	1333.55
Training	316.00
Audit Fees	552.00
Room Hire	440.00
Allotments	475.52
Equipment/Assets	545.20
Donations	250.00
Project works	3798.03
Sundries/bank charges	20.50

Total Payments	<u>35919.95</u>
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SURPLUS/ (DEFICIT)	657.38
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Balance b/f	23000.32
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Balance c/f	<u>23657.70</u>
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Represented by:

Current Account	5154.93
Deposit Account	4502.77
Money Market Account	14000.00

Total Monetary Assets	<u>23657.70</u>
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<u>Budget v Actual 25/26</u>	To end March 26			
<u>Receipts</u>	<u>Budget</u>		<u>Actual</u>	<u>Variance</u>
Precept	24,370.00		24,370.00	-
Precept LCT grant	1,070.00		1,070.00	-
Grants	-		3,500.00	3,500
Allotments	1,400.00		1,322.00	(78)
Bank interest	705.00		694.56	(10)
Donations	500.00		779.15	279
Gas Governor rent	5.00		5.00	-
VAT reclaimed	3,000.00		2,814.62	(185)
Hanging Basket sponsorship	3,200.00		2,022.00	(1,178)
Total Receipts	34,250.00		36,577.33	2,327
<u>Payments</u>				
Contracts gnd maint	5,500.00		4,980.18	(520)
Maintenance other	1,500.00		1,614.23	114
playarea maintenance/equipment	1,000.00		492.41	(508)
playingfield maintenance	750.00		748.48	(2)
Planters/baskets/christmas tree	7,000.00		5,779.78	(1,220)
Salary	12,300.00		13,078.76	779
playarea inspections	500.00		483.00	(17)
postage/stationery/office	250.00		209.32	(41)
Subscriptions	700.00		802.99	103
Administration/bank charges	100.00		20.50	(80)
Insurance	1,300.00		1,333.55	34
Room hire/meeting costs	400.00		440.00	40
Audit	550.00		552.00	2
Allotments	500.00		475.52	(24)
Equipment/assets	900.00		545.20	(355)
S137 Payments	-		250.00	250
Project Work	-		3,798.03	3,798
Training	-		316.00	316
Contingency	1,000.00		-	(1,000)
Total Payments	34,250.00		35,919.95	1,670
Surplus (Deficit)	-		657.38	657