

Oxspring Parish Council
Clerk: Mrs S Tolson
43 Nether Royd View, Silkstone Common, S75 4QQ
Tel: 01226 792657. E-mail: clerk@oxspring-parish.com

Dear Councillor

1st September 2026

You are summoned to attend the next meeting of Oxspring Parish Council, to be held on **MONDAY 7 September 2026** at 7.15pm in St Aidans Church Hall.



(CLERK)

*There will be a public session within the meeting and this will commence at 7.15pm.
(Members of the public will adhere to the rules set by the council for this session)*

A G E N D A

1. Reminder by the Chair of the Council's expectations for the audio or visual recording of this meeting
2.
 - 2.1 To receive apologies for absence and record these in the minutes
 - 2.2 To consider the approval of reasons for absence given by councillors
- 3a.
 - 3a.1 To receive, consider and decide upon any applications for dispensation
 - 3a.2 To receive any declarations of interest not already declared under the Council's Code of Conduct or a member's Register of Disclosable Pecuniary Interests
4. To confirm the minutes of meeting held on 6th July 2026, as a true and correct record
5. To receive information on the following ongoing issues and decide further action where necessary:
 - 5.1 The gap in the hedge at the Village Green was closed.
 - 5.2 The planters at the Willows have now been removed.
 - 5.3 The permission for the pruning of the TPO tree at the playarea has still not been approved, although the BMBC Tree Officer has apologised and stated that the delay is entirely due to his workload. He has recommended approval to the planning department.
 - 5.4 The Parish Council's details have been given as a joint s106 funding application with OUFC for Huddle funding.
 - 5.5 SYMCA was contacted to request a bus shelter at the bus stop on Bower Hill.
 - 5.6 The replacement bench in memory of Howard Thorpe was purchased and installed, the plaque was reinstated on the new one. The bench from Bower Dell is still at Men In Sheds for repairs. The Pinfold bench is ready to be re-installed.
 - 5.7 BMBC have removed the Laurels that were planted in the highway banking at Bower Hill.
 - 5.8 The stile at the bottom of Sheep Hill was reported to BMBC, they will inform the landowner.
 - 5.9 BMBC Planning Enforcement confirmed that they have issued an enforcement notice for the whole Little London site to be demolished as the building on the site is not in accordance with the approved plans. The enforcement notice is being appealed by the builder.
 - 5.10 Lime Trees on Sheffield Road that need cutting back have been reported to BMBC.
 - 5.11 Weeds in the squares at the Willows have been reported to Berneslai Homes and they have placed an order for spraying works.
 - 5.12 An updated risk assessment for OGC is being written and will be discussed at the October meeting.
 - 5.13 The funding was approved for the OGC tools and will be discussed within the agenda item.
 - 5.14 A couple of timber replacements have been made to the Toddler multi unit at the playarea, more to follow following the latest BMBC inspection.
6. **Planning Matters** - to consider and decide upon the following planning applications:
 - 6.1 None

7. To receive and note the following planning decision/information:
 - 7.1 2025/0797 - Demolition and re-build of existing house with associated work to boundary walls - Berry Well, Kirkwood Bridge Lane, Spring Vale, Sheffield, S36 6AX – **approved**
 - 7.2 2025/0930 - Variation of condition 2, in relation to application 2020/1387 "Residential development of 7no. dwellings to allow for amendments to house type D - **approved**
8. **Matters requested by councillors:**
 - 8.1 To discuss hanging baskets.
 - 8.2 To receive a report on the Community Allotment & Orchard.
 - 8.3 To receive a report from Oxspring Green Champions.
 - 8.4 To consider the latest play area inspection report.
 - 8.5 To discuss any allotment issues.
 - 8.6 To update tree works & tree survey.
 - 8.7 To discuss dry stone walling.
 - 8.8 To discuss Flowers for the trough nr the football field and the culvert nr the Pinfold
 - 8.9 To discuss Japanese Knotweed works by Cllr Grattan-Rayson.
 - 8.10 To discuss jobs submitted to Vital Services.
 - 8.11 To discuss the Christmas tree & the new agreed location.
9. To receive and consider for decision any recommendations from the Council's Committees:
 - 9.1 None
10. **Financial matters:**
 - 10.1 To receive and note current bank balances as at 31 August 2026
HSBC Current Account - £954.93
HSBC Savings Account- £8560.36
Money Market Account - £30,000.00
 - 10.2 To receive and note a bank reconciliation to 31 August 2026 (enclosed at end of agenda)
 - 10.3 To receive an earmarked fund report to 31 August 2026 (enclosed at end of agenda)
 - 10.4 To receive a Receipt & Payment report to 31 August 2026 (enclosed at end of agenda)
 - 10.5 To approve the following accounts for payment (all payments since the last meeting):

<u>Payments</u>				
Date	Ref	Name	Description	Gross amount
Current Account				
15/07/26	23	Assured Comosite	Bench playingfield	620.00
24/07/26	DD	Business Stream	Water bill allotments	26.47
24/07/26	24	M Stables	Planter plants	20.00
24/07/26	25	PKF Littlejohn LLP	External Audit	252.00
24/07/26	26	Amazon	Printer Ink	49.25
19/07/26	27	CBS Power Tools Ltd	Cordless saw	74.95
19/08/26	SO	HMRC	PAYE (Tax & NI) july	297.97
07/08/26	DD	Ovo Energy	Playingfield electricity	18.00
14/08/26	28	TTI UK ltd	Ryobi items for OGC grant	1,413.28
07/09/26	29	We Flourish	Hanging basket balance 2026	553.61
07/09/26	30	Amazon	Storage boxes for tools OGC grant	33.98
07/09/26	31	Amazon	Storage boxes for tools OGC grant	43.98
07/09/26	32	KDA	Plastic storage boxes & labels OGC grant	24.37
07/09/26	33	S Tolson	Clerk working fr Home expenses	16.64
04/09/26	DD	Ovo Energy	Playingfield electricity	18.00
19/09/26	SO	HMRC	PAYE (Tax & NI) Aug	297.97
				3,760.47
Deposit Account				
None				
				-
<u>Receipts</u>				
Date	Ref	Name	Description	Amount
Current Account				
22/07/26	cr	BMBC	Ward Alliance Funding OGC	1,100.00
06/08/2026	cr	BMBC	Ward Alliance Funding OGC	1,000.00
28/08/2026	cr	Thorpe family	Donation towards bench	525.00
				2,625.00
Deposit Account				
None				
				-
<u>Transfers</u>				
Date	Ref	Name	Description	Amount
7 Jul 26	trf	HSBC	bank transfer	2,000.00

10.6 To note the following payments previously authorised:

10.5.1 Clerk's salary (July, August 2026).

10.7 To receive a report on earmarked funds. (Enclosed at end of agenda)

11. **Correspondence received:**

To receive information on the following new correspondence and decide further action where necessary:

11.1 All items circulated.

12. **To receive items to report from Councillors**

13. To notify the clerk of matters for inclusion on the agenda of the next meeting

14. **Employment matters:**

14.1 The NALC have announced new Clerk payscales from April 2026, with an increase of 3.3% applied. The payrise is to be backdated to April 26.

15. To confirm the date of the next meeting as Monday 5 October 2026.

Bank Reconciliation as at 31/8/2026

	£
<u>Balance per bank statements</u>	
Current Account	954.93
Deposit Account	8,560.36
Money Market Account	30,000.00
	39,515.29
Less Uncleared cheques:	-
Add: uncleared receipts:	-
Adjusted bank balance:	39,515.29
balance per Cashbook	39,515.29
Variance	-

Current Earmarked Funds	Bal Apr 26	Yr to Date Receipts	Yr to Date Spend	Transfers	Bal c/f
Play area new equipment	946.71				946.71
Community allotment	161.16				161.16
Oxspring Green Champions	601.77		-98.35		503.42
Ward alliance grant OCG	0.00	2100.00	-1263.07		836.93
Playingfield	6440.00				6440.00
Sports Pavillion	2331.46				2331.46
Roughbitchworth Excavation	8.70		-8.70		0.00
	0.00				0.00
Total	10489.80	2100.00	-1370.12	0.00	11219.68
General Fund	13167.9	28824.46	-13696.75		28295.61
Total Funds	23657.70	30924.46	-15066.87	0.00	39515.29

Oxspring Parish Council

Receipts & Payments Account 2026/27 Month ending August 26

	Total Funds £
Receipts:	
Precept	25494.00
Precept LCT Grant	1406.00
Grants	2100.00
Allotment Rent	189.00
Hanging Basket Sponsorship	0.00
Donations	1585.00
Bank Interest	145.46
Gas Governor Rent	5.00
VAT Recovered	0.00
Total Receipts	<u>30924.46</u>

Payments:	
Grounds Maintenance	2938.94
Maintenance Other	101.04
Playarea maintenance/equip	11.88
Playingfield Maintenance	107.50
Planters/baskets/Trees/Xmas Tree	2502.44
Playarea Inspections	0.00
Staff Costs	5602.44
Office/ postage/ Stationery	460.86
Subscriptions	532.00
Insurance	0.00
Training	0.00
Audit Fees	652.00
Room Hire	0.00
Allotments	38.84
Equipment/Assets	2108.23
Donations	0.00
Project works	8.70
Bank charges	2.00
Total Payments	<u>15066.87</u>

SURPLUS/ (DEFICIT)	15857.59
Balance b/f	23657.70

Balance c/f	<u>39515.29</u>
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Represented by:	
Current Account	954.93
Deposit Account	8560.36
Money Market Account	30000.00
Total Monetary Assets	<u>39515.29</u>