

Oxspring Parish Council
Clerk: Mrs S Tolson
43 Nether Royd View, Silkstone Common, S75 4QQ
Tel: 01226 792657. E-mail: clerk@oxspring-parish.com

Dear Councillor

2nd April 2024

You are summoned to attend the next meeting of Oxspring Parish Council, to be held on **MONDAY 8 APRIL 2024** at 7.15pm in St Aidans Church Hall.



(CLERK)

*There will be a public session within the meeting and this will commence at 7.15pm.
(Members of the public will adhere to the rules set by the council for this session)*

A G E N D A

1. Reminder by the Chair of the Council's expectations for the audio or visual recording of this meeting
2.
 - 2.1 To receive apologies for absence and record these in the minutes
 - 2.2 To consider the approval of reasons for absence given by councillors
3.
 - 3.1 To receive, consider and decide upon any applications for dispensation
 - 3.2 To receive any declarations of interest not already declared under the Council's Code of Conduct or a member's Register of Disclosable Pecuniary Interests
4. To confirm the minutes of meeting held on 11 March 2024, as a true and correct record
5. To receive information on the following ongoing issues and decide further action where necessary:
 - 5.1 G Hinchliffe to complete register of interest and eligibility forms to be submitted at the meeting.
 - 5.2 A new Springy and ground surface was ordered for the playarea.
 - 5.3 An order was placed with D Walters for the spreading of planings at the playingfield carpark.
 - 5.4 Two new flags were purchased. A D-Day 80th anniversary flag and a replacement St George flag.
 - 5.5 Hanging baskets and new signs have been ordered. There are 48 baskets, which includes 19 new signs.
 - 5.6 The dry stone wall at Bower Dell has been repaired and the Rookery wall will also be repaired.
 - 5.7 The village green carpark has had the white lining done.
 - 5.8 BMBC pest control were contacted about the rat problem near Willow Bridge.
 - 5.9 The training schedule from the YLCA has been finalised for the Council training on Tuesday 9th 6pm.
 - 5.10 A VAT reclaim was made in March.
 - 5.11 Allotment invoices were issued in March.
6. **Planning Matters** - to consider and decide upon the following planning applications:
 - 6.1 None
7. To receive and note the following planning decision/information:
 - 7.1 2023/0357 – Roughbitchworth Lodge – variation to condition 2 (double driveways, new house type – **approved**)
 - 7.2 2023/1066 – Land West of Millstones – rural exception site 6 properties – under consideration
 - 7.3 2024/0058 – 2 Mayfield Court – rear extension to single storey dwelling – under consideration
 - 7.4 2024/0164 – 2 East Road – single storey rear extension - **approved**

8. **Matters requested by councillors:**

- 8.1 To discuss progress on installing a gate at Castle Dam.
- 8.2 To receive information from OUFC on drainage plans at the playingfield.
- 8.3 To receive a report on the Community Allotment & Orchard.
- 8.4 To receive a report from the Titivators.
- 8.5 To consider the latest playarea inspection report.
- 8.6 To receive an update on the Anthills plans.
- 8.7 To discuss making a donation to Oxspring Friends.

9. To receive and consider for decision any recommendations from the Council's Committees:

- 9.1 None

10. **Financial matters:**

- 10.1 To receive and note current bank balances as at 31 March 2024

HSBC Current Account - £2663.88

HSBC Savings Account- £10591.31

Money Market Account - £15000.00

- 10.2 To receive and note a bank reconciliation/Finance Report to 31 March 2024
(enclosed at end of agenda)

- 10.3 To approve the following accounts for payment:

Payments					
Date	Ref	Name	Service/Item	Gross amount	Account
Current Account					
8 Apr 24	1	FLAGPOLE EXPRESS LTD	#ST GEORGE FLAG	48.48	MAINTENANCE GENERAL
8 Apr 24	2	YLCA	MEMBERSHIP SUBSCRIPTION	453.00	SUBSCRIPTIONS
8 Apr 24	3	NEWTON NEWTON FLAGS	#D-DAY FLAG	28.80	MAINTENANCE GENERAL
8 Apr 24	4	AXO LEISURE LTD	#LINE MARKING CARPARK	720.00	MAINTENANCE GENERAL
8 Apr 24	5	ST AIDANS	HALL HIRE	90.00	ROOM HIRE
8 Apr 24	6	ACORN WALLING	#DRY STONE WALL BOWER DELL	75.00	MAINTENANCE GENERAL
				1415.28	
Deposit Account					
NONE					
				0.00	
Receipts					
Date	Ref	Name	Service/Item	Amount	Account
Current Account					
1 Mar 24	CR	HSBC	INTEREST	49.39	INTEREST on INVTS & A/CS
31 Mar 24		VARIOUS	HANGING BASKET SPONSORSHIP	450.00	HANGING BASKETS
31 Mar 24		VARIOUS	ALLOTMENT RENTS	728.00	ALLOTMENTS
22 Mar 24		HMRC	VAT REFUND	2075.38	VAT RECOVERED
28 Mar 24		CADENT	GAS GOVERNOR RENT	5.00	RECEIPTS
4 Apr 24	CR	BMBC	PRECEPT	22930.00	PRECEPT
4 Apr 24	CR	BMBC	LCT GRANT	1070.00	OTHER GRANTS
				27307.77	
Deposit Account					
NONE					
				0.00	
Transfers					
Date	Ref	Name	Service/Item	Amount	Account
NONE					

10.4 To note the following payments previously authorised:
10.4.1 Clerk's salary (April 24) and HMRC paye.

10.5 The Precept was received on the 1st April.

10.6 The Internal Auditor was appointed in March.

10.7 To receive a report on earmarked funds.
(Enclosed at end of agenda)

11. **Correspondence received:**

To receive information on the following new correspondence and decide further action where necessary

11.1 A quote to flatten the planings in the field carpark was received for £950. Approved.

11.2 Whole Council training to take place 9th April. Agenda agreed.

12. **To receive items to report from Councillors**

13. To notify the clerk of matters for inclusion on the agenda of the next meeting

14. **Employment matters:**

14.1 None.

15. To confirm the date of the next meeting as Monday 13 May 2024.

Current Earmarked Funds				
	Bal Apr 23	Yr to Date Spend	Yr to Date Receipts	Bal c/f
Play area new equipment	3004.88	163.17		2841.71
General Maintenance	1727.15			1727.15
Community allotment	566.16			566.16
Titivator Group	424.58	114.93		309.65
Elections	3000.00			3000.00
Playingfield	6760.00	150.00	450.00	7060.00
Sports Pavillion	2331.46			2331.46
Roughbitchworth Excavation	1843.93	140.00		1703.93
Neighbourhood Plan	231.25			231.25
Total	19889.41	568.10	450.00	19771.31

Finance report on the next page.

<u>Receipts and Payments YTD</u>	
<u>Receipts</u>	
Precept	21,190.00
Precept LCT grant	1,070.00
Play equipment grants	-
Excavation grant	-
Allotments	968.00
Bank interest/refund	946.14
Donations	450.00
Gas Governor rent	10.00
Hanging Basket sponsorship	2,846.00
VAT recovered	2,075.38
Total Receipts	29,555.52
<u>Payments</u>	
Contracts gnd maint	3,753.34
Maintenance other	727.89
playarea maintenance/equipment	220.27
playingfield maintenance	493.64
Planters/baskets/christmas tree	3,786.82
Staff costs	8,709.58
Storage container	2,425.00
SID	2,069.91
playarea inspections	-
postage/stationery/office	304.15
Subscriptions	622.00
Administration	153.72
S 137 payments/donations	-
Insurance	1,159.59
Room hire/meeting costs	330.00
Newsletter printing	-
Audit	505.00
Allotments	459.85
Other payments	140.00
VAT on payments	2,075.38
Total Payments	27,936.14
Surplus (Deficit)	1,619.38
Balance Bought forward Apr 23	26,635.81
closing balance 31 Mar 23	28,255.19
Bank accounts statements 31/3	28,255.19